

CODIB-D-111
15 June 1964

UNITED STATES INTELLIGENCE BOARD
COMMITTEE ON DOCUMENTATION

CODIB Tasks

1. At its 29 April meeting, USIB with minor amendments approved the CODIB recommendations on the SCIPS report (USIB-D-39.7/6, 6 May 64).

2. Two primary actions are called for: the organization of a permanent secretariat, and the organization of ad hoc task groups to cope with a number of problems. Both of these matters have been the subject of discussions within DIA and CIA, as well as consultation between Chairman, CODIB and the DIA member.

3. Subject to further consideration the following is proposed as action regarding the CODIB Secretariat:

- a. The permanent group will be known as the CODIB Support Staff, whose Chief shall also serve as CODIB deputy secretary.
- b. The Staff will consist of six people, 4 professionals (2 each from DIA and CIA) and 2 clericals (from CIA).
- c. The Staff will be in CIA Headquarters, located to facilitate support to CODIB's Chairman and its Secretary.

4. The tasks to be performed by CODIB can be allocated to nine teams. In TAB A, I have indicated short titles for these, tentatively selected chairmen, and listed as potential members individuals known to be especially well qualified in the subject matter of concern to the particular task team. Where no individual was known and an agency would seem to have direct interest, this also is indicated. There are undoubtedly teams on which the Army, Navy or Air Force will want representation not now indicated.

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TAB A

COMB TASK TEAMS

TEAM	Chairman	Members	
I	Content Control	<div></div>	
II	Bibliographies		
III	Foreign Publications		
IV	Installations		
V	Biographies		Col. Merrick (DOD)
VI	R&D		Davis (DOD)
VII	Analyst Communication		Fisher (STATE)
VIII	Photo Chip		
IX	ADP Systems Library		(DIA)

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(DIA)